

A/ODA 7
ODA 7
20 JUL 1983

John,


See last sentence in attached memo from D/ODP. The blanket travel order was prepared by ODP/B&F, using the blanket travel order for D/ODP as a sample. George [redacted] as I understand it, got the ball rolling on this, should you have any questions. I checked the HR 22 series and could not find anything on who approves these.

ba

B.A. —

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Travel Approval				<div style="border: 1px solid black; padding: 2px;">DD/A Registry</div> <div style="border: 1px solid black; padding: 2px;">83-0454/17</div>		STAT
FROM: D/ODP 2D00 Hqs		EXTENSION <div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>		NO. ODP 83-1018		STAT
				DATE 15 JUL 1983		
TO: (Officer designation, room number, and building)		DATE		OFFICER'S INITIALS		COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> DD/A REGISTRY 100-5 </div>
		RECEIVED	FORWARDED			
1. DDA 7D18 Hqs		15 JUL 1983				
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15 JUL 1983

ODP 83-1018

DD/A Registry

83-0451/17

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Data Processing

STAT

SUBJECT: Travel Approval

Effective 1 June 1983, the number of officers in the Officer of Data Processing (ODP) authorized to approve travel was reduced from nine to five. Currently the following authorizations are in effect:

Director/ODP and Deputy Director/ODP	unlimited approval authority within ODP SIS travel approval within ODP
Deputy Director for Processing/ODP	undelegatable authority within Processing only
Deputy Director for Applications/ODP	undelegatable authority within Applications only
Director for Consolidated SAFE Project Office/ODP	undelegatable authority within SAFE Project only

Also, the D/ODP and DD/ODP are authorized blanket travel.

STAT